



Nooaitch Indian Band

2954 Shackelly Rd. Merritt, BC

Ph. 250-378-6141 F. 250-315-1010

reception@nooaitchband.ca

Our Vision is healthy and economically successful community that respects our traditional culture and values.

JOB POSTING

DEPARTMENT: Lands

POSITION/TITLE: Lands Coordinator

SUPERVISOR: Lands and Resource Manager

The Nooaitch Indian Band is currently looking for a Lands Coordinator to join our team to assist in Land Recovery Table discussions. As the Lands Coordinator, you will be responsible for managing and coordinating the Band's land and resource management activities.

Responsibilities for Lands Coordinator:

- Develop and implement land use plans, policies, and procedures in collaboration with stakeholders,
- Conduct land and resource assessments and develop management plans,
- Coordinate and manage land and resource use activities, including permitting and licensing,
- Work with other departments and stakeholders to ensure that land and resource management activities are consistent with the Band's goals and objectives,
- Monitor land and resource use activities and make necessary changes to ensure that they are conducted safely, efficiently, and in compliance with applicable laws, regulations, and policies,
- Prepare and present reports on land and resource use activities, including status updates and issues,
- Develop and implement communication plans to keep stakeholders informed about land and resource use activities,
- Respond to inquiries and concerns from Band members, stakeholders, and the public regarding land and resource use activities, and
- Perform other related duties as assigned by the Lands and Resource Manager and/or Administration.

Qualifications for Lands Coordinator:

- Bachelor's degree in Environmental Science, Natural Resource Management, or related field or equivalent,
- Proven experience in land and resource management, including planning, coordination, and monitoring,
- Knowledge of the Additions to Reserve (ATR) processes,
- Excellent organizational, communication, and interpersonal skills,
- Strong problem-solving skills and ability to work under pressure,
- Ability to work independently and as part of a team,
- Knowledge of land and resource management software tools and techniques, and
- Experience working in a First Nations community or organization is an asset.

Interested applicants please direct resumes and cover letter to:

Nooaitch Band

2954 Shackelly Rd. Merritt, BC V1K 1N9

250-378-6141

Email: reception@nooaitchband.ca

Deadline for applications is December 12, 2023: Posting will remain open until a suitable candidate is found.