



# EMPLOYMENT OPPORTUNITY

Scw'exmx Child and Family Services Society (SCFSS) is family-centered and guided by n̓eʔkepmx and syilx traditional knowledge and principles. SCFSS utilizes prevention and protection strategies with the collective goal to keep children with their families and communities. SCFSS recognizes historical challenges and is guided by traditional strength and wisdom to build family and community capacity in a monumental shift from protection to prevention.

**As an Indigenous organization serving the n̓eʔkepmx and syilx communities, SCFSS prioritizes the hiring of n̓eʔkepmx and syilx community members.** Following community member priority and pursuant to Section 41 of the BC Human Rights Code, preference may be given to qualified applicants of Indigenous ancestry.

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## COMMUNITY CAREGIVER COORDINATOR

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**Status:** Full-time | Permanent  
**Hours:** 35 hours per week | 8:30 – 4:30 | Monday – Friday  
**Wage:** Range: \$30.21 - \$44.46 | Starting salary commensurate with experience  
**Benefits:** Comprehensive Benefits Package | Public Service Pension Plan  
**Location:** Merritt, BC

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### POSITION SUMMARY

Scw'exmx Child and Family Services Society (SCFSS) is looking for a Community Caregiver Coordinator to become a part of our organization. The Community Caregiver Coordinator connects with current and potential caregivers to build a community caregiver support network, and grow culturally safe care for children and young people. The Community Caregiver Coordinator provides guidance in collaboration with our communities for potential caregiver homes, with education, mentorship, and resources to caregiver families and ensures children currently in care have the advocates they deserve. The Community Caregiver Coordinator works collectively with caregivers, other SCFSS teams, and external resources to enhance family relationships and wellness in the Nicola Valley. The Community Caregiver Coordinator incorporates syilx and n̓eʔkepmx language in addition to traditional and cultural values to support caregivers and families to keep children and young people connected to culture, family, and community.

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### OVERVIEW OF DUTIES & RESPONSIBILITIES

- Build and recruit community connections with potential caregivers through outreach.
- Maintain and cultivate connections between caregivers, family members and children.
- Act as a positive role model to clients, their families, caregivers and community members, honouring their privacy and confidentiality.
- Provide community resources to support individuals and families through education on self care and wellness.
- Listen to concerns, assess needs, provide information on services, and discuss goals and objectives with the caregiver and family.
- Collaborate with other SCFSS teams and community professionals to build parenting capacity with



# COMMUNITY CAREGIVER COORDINATOR

parents, family, and caregivers.

- Regular consultation and review with the Senior Community Caregiver Coordinator including an Annual Performance Evaluation and work plan review.

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## JOB REQUIREMENTS

- Clear Criminal Record check and MCFD Prior Contact Check required before commencement of employment.
- Valid Class 5 BC driver's license without restrictions.

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## EDUCATION & EXPERIENCE

- Minimum one year of experience working with Indigenous peoples and communities.
- Applied knowledge and experience using Indigenous frameworks as a priority over Western methodologies.
- Degree in Social Work or a field relevant to the position requirements preferred; an acceptable combination of education and experience will be considered.
- C6 delegation or the ability to be delegated under the Children, Family and Community Service Act (CFCSA).

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## MINIMUM REQUIRED COMPETENCIES

- **Indigenous Knowledge:** working knowledge or willingness to learn nłe?kepmx and syilx culture and language; sensitivity to the historical and systemic impacts on Indigenous families and communities from intergenerational trauma due to colonialism, residential school history, the sixties scoop, and association with the child welfare system.
- **Critical Thinking:** analytical, methodical, fact-based decision-making, creative problem solving, and considers different perspectives.
- **Communication:** facilitation and presentation skills, professional business writing, clear and confident communication with a variety of audiences.
- **Motivation:** self-motivated, can motivate others effectively, high productivity.
- **Technology:** intermediate skills in Microsoft Office and other IT platforms for word processing, reporting, database navigation, and communication.
- **Time Management:** organized, prioritizes tasks, manages deadlines, delegates responsibilities, and coordinates simultaneous tasks to accomplish goals.
- **Conflict Resolution:** anticipates, diffuses, and resolves disagreements, confrontations, tensions, and complaints; fosters a positive and cohesive work environment.

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## APPLY NOW

- Applications can be submitted by emailing a resume and cover letter to [jobs@scwexmx.com](mailto:jobs@scwexmx.com).
- We thank all candidates for their interest, but only those selected for screening will be contacted.