



Conayt Friendship Society
Employment Opportunity
Custodian

Conayt Friendship Society is looking for a qualified and motivated individual for the position of Custodian. This position is a part-time position (4.5 hours a day) 22.5 hours per week.

Start: As soon as possible

WAGE: \$17.50/hr.

General Responsibilities:

- Disinfecting surfaces, including desktops and shelves
- Make sure the establishment is clean and meets all safety requirements
- Gather and empty garbage
- Vacuum, sweep, and mop floors
- Ensure all doors are locked
- Clean, sanitize, restock supplies in restrooms
- Keep an inventory of cleaning supplies and order them as needed
- Awareness of safety procedures

Qualifications:

- 1-2 years' experience
- Valid Driver's License with reliable transportation
- At least 3 references
- Knowledge and awareness of Aboriginal Cultures, and Friendship Centres
- Ability to use basic cleaning equipment
- Knowledge different cleaning supplies and tools
- Multitasking and organizational skills to keep track of various responsibilities
- Excellent verbal and written communication
- Ability to carry out tasks in a timely fashion with minimal supervision
- Flexibility to work with team members or individually
- Good understanding of health and safety regulations
- Ability to work well with others, treat people with dignity and respect and promote confidence

The successful candidate must pass a Criminal Record Check. As per section 16 of the Federal Charter of Human Rights Act, preference will be given to applicants of Aboriginal Ancestry.

We thank all individuals for their interest, however, only candidates selected for interviews will be contacted.

Position open until filled

Please Submit a cover letter and resume to:

Cassandra Joseph, Program Director
In Person: 2164 Quilchena Avenue, Merritt BC V1K 1B8
Fax: 778-661-0333
Email: programdirector@conayt.com