



EMPLOYMENT OPPORTUNITY

Scw'exmx Child and Family Services Society (SCFSS) is family-centered and guided by n̄eʔkepmx and syilx traditional knowledge and principles. SCFSS utilizes prevention and protection strategies with the collective goal to keep children with their families and communities. SCFSS recognizes historical challenges and is guided by traditional strength and wisdom to build family and community capacity in a monumental shift from protection to prevention.

FAMILY CIRCLES COORDINATOR

Status: Full-time | Permanent
Hours: 35 hours per week | 8:30 - 4:30 | Monday - Friday
Wage: Starting salary commensurate with experience
Benefits: Comprehensive Benefits Package | Public Service Pension Plan
Location: Merritt, BC

POSITION OVERVIEW

Reporting to the Family Team Leader, the Family Circles Coordinator (the "FCC") has an integral role in ensuring supports and safety for children, young people, and families while preserving the family unit. The FCC provides preventative support and maintenance programs to preserve families where possible. The FCC will come together with the immediate family, extended family, members of the community, Scw'exmx Child and Family Services Society, and other relevant professionals to promote cooperative planning and decision-making to rebuild a family's support network. The Family Circles Coordinator will create and implement casework plans, provide services that promote the family unit, make referrals for other community resources, facilitate Family Group Conferences, mediation, and other dispute resolution mechanisms, and maintain case records. The Family Circles Coordinator develops positive working relationships with community groups, agencies, and other organizations, and provides public education at the community level.

OVERVIEW OF DUTIES & RESPONSIBILITIES

- Responsible for the planning and coordination of family circles for cooperative planning and decision-making to rebuild a family's extended support network
- Support families in the development and implementation of family plans
- Collaborate and coordinate services with community resources; increase collaborations between community agencies/entities in proactive efforts for family support
- Implement routine consultation with Resident Elders for services and programming support
- Ensure practices are culturally safe, reflective of intergenerational impacts, and trauma-informed practice in alignment with syilx and n̄eʔkepmx culture and traditions
- Ensure regular reporting requirements are met to the Family Team Leader, funding bodies, and appropriate agencies to produce appropriate documentation



FAMILY CIRCLES COORDINATOR

- Develop, monitor, and update an annual Personal Development Plan aligned with SCFSS's strategic priorities in the Strategic Plan
 - Integrate the nłę?kepmx Framework of Practice and the syilx Child and Family Plan in family services
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SUPERVISION RECEIVED

- Regular consultation and review with the Family Team Leader
 - Annual Performance Evaluation and work plan review with the Family Team Leader
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JOB REQUIREMENTS

- Clear Criminal Record check prior to the first day of work
 - Clear Ministry of Child and Family Development Prior Contact Check prior to the first day of work
 - Valid Class 5 BC driver's license without restrictions
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EDUCATION & EXPERIENCE

- Degree in Social Work, Human Services, or a relevant field to the work performed. A combination of education, experience, and training will be considered.
SCFSS is committed to building community capacity by offering training opportunities to community members who are hired in this position.
 - Minimum two years of experience working with Indigenous families and communities
 - Minimum of one year of experience developing and facilitating programs and workshops
 - Demonstrated knowledge of nłę?kepmx and syilx cultural practices and protocols
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CORE COMPETENCIES

- Ability to create an environment where open, honest communication is valued and supports the development of strong, cooperative relationships
- Applied skills in planning, developing, coordinating, and facilitating groups
- Comprehensive understanding of local Indigenous cultural and traditional approaches to be used in coordination with Western standards
- Possess the ability to work in crises and de-escalate situations effectively
- Ability to maintain confidentiality, diplomacy, and objectivity when communicating and interacting with children, families, colleagues, leaders, and communities
- Intermediate level proficiency in Microsoft Office and other IT platforms for word processing, statistics, databases, reports, and spreadsheets
- Effective time management skills, strong professional boundaries, and quick and efficient problem-solving skills
- Sensitivity to the historical and systemic impacts on Indigenous families and communities and promote healing from intergenerational trauma due to colonialism, residential school history, the sixties scoop,



FAMILY CIRCLES COORDINATOR

and association with the child welfare system

- Knowledge of the traditional practices and teachings of the syilx and nleʔkepmx culture and communities
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APPLY NOW

- Apply now on our website [[click here to apply](#)]
- Complete the application form on our website, attach your cover letter and resume
- We thank all candidates for their interest, but only those selected for screening will be contacted
- Pursuant to Section 41 of the BC Human Rights Code, preference may be given to qualified applicants of Indigenous ancestry